

## APPENDIX A

UC Santa Cruz Smoke and Tobacco Free Environment Policy (BAS-0007)

### Request for Exception for Traditional Ceremony

Department:

#### Policy details as they relate to the the ceremonial exception

For **traditional ceremonies** by recognized cultural and religious groups or individuals practicing such ceremonies with prior approval from the Office of Risk Services. Ceremonial use is defined as tobacco use for ritual, healing and/or traditional purposes in religious, cultural or ethnic events. In the event of a denial and an appeal, an individual with a background in the study of traditional ceremonies, religion, or First Amendment rights will be consulted.

#### Brief description of rationale for request for exception to policy

1. Provide a brief description of the proposed ceremonial activity.
2. Describe the type of ceremony and the traditional purpose for which it is to be used and describe the recognized cultural or religious group hosting the event.
3. How many people will be participating in the ceremony? \_\_\_\_\_
4. How will the tobacco be used?
5. Why can't the ceremony be performed off of UC property?
6. What alternative locations did you consider?
7. Why can't a non-tobacco substitute be used?
8. How will you mitigate the risks?
9. Provide a contact person, telephone number, e-mail for the ceremony.

**Dates For Exception to Smoke and Tobacco Free Environment Policy**

Beginning	
Ending	



**Office of Risk Services Approval**

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**Steps:** 1) Complete 2) Print 3) Email to [tobaccofree@ucsc.edu](mailto:tobaccofree@ucsc.edu) for approval

You must have a copy of the signed exception form on your person while you are performing an approved ceremony.