Interim Public Health Policy

(Policy BAS-0011)

I. Purpose of the Policy

This interim policy was initially issued due to a Public Health emergency (COVID-19). This updated interim policy is being reissued to incorporate changing COVID-19 public health guidance and regulations and is effective immediately. This updated interim policy will remain in effect for six months from date of issue and is renewable by the Chancellor or the Campus Provost and Executive Vice Chancellor based on guidelines and recommendations regarding the incidence and spread of the COVID-19 virus. It sets forth basic requirements, including use of face coverings and physical distancing, applicable to all individuals entering or present on UCSC Controlled Property, to mitigate and reduce the transmission of COVID-19 (“Requirements”).

This interim policy directs all members of the community, including guests, to be socially responsible and support the public health of the UCSC community.

All campus constituents, including, but not limited to, staff, faculty, emeriti, students and official volunteers, and non-affiliates, including, but not limited to, vendors, service providers, suppliers, visitors, visiting family members and guests, must adhere to these Requirements at all times.

Non-compliance with this policy threatens public health and the health of members of the campus community. Any individual found to be in violation of this policy may be subject to disciplinary action in accordance with applicable collective bargaining agreements, or faculty, staff personnel, or Code of Student Conduct policies. Violators will be required to comply, or their consent to remain on campus will be withdrawn consistent with applicable state law. See Cal. Penal Code §§ 626.2, 626.4, and 626.6.

II. Definitions

Campus affiliate: Includes students, officers, official volunteers, employees, Regents, or emeriti of the University of California or a member of a household authorized to reside in University property. For the purposes of this policy, Campus affiliate(s) will be referred to as individual(s).

Non-affiliate: For the purposes of this policy, “non-affiliate” means any person who is not any of the following: a student, officer, official volunteer, employee, Regent, or emeritus of the University of California or a member of a household authorized to reside in University property. This includes all persons seeking entry to or present on University property and
facilities, including, but not limited to, members of the public, visitors, service providers, suppliers, family members, and guests who do not reside in University property. For the purposes of this policy, Non-affiliate(s) will be referred to as individual(s).

**UCSC controlled property:** (or “University Property”) a. All University property operated as part of the UCSC Campus, including campus buildings, residential facilities, structures and facilities, parking structures and surface lots, and grounds, including undeveloped areas; and b. all off-campus University-owned or leased property or facilities operated by UCSC staff or academics in support of UCSC administrative, teaching, research or other public service functions. University Property includes buildings, athletic and entertainment facilities (both indoors and outdoors), sidewalks, roadways, parking lots, and grounds. University Property also includes University-owned, rented, or leased vehicles and also applies to personal vehicles while parked on University property. All housing and residential facilities including Provost/College houses, with the exception of employee-owned housing, is considered University Property. Leased facilities include those properties where the University has a 100% ownership interest or an exclusive lease interest.

**University facility:** (or “University Facility” or “University Facilities”) A building, structure, site or ground improvement, or other item built or installed to serve the University’s mission of providing academic, scientific, and public service.

### III. Detailed Policy Statement

All campus affiliates and non-affiliates must comply with the following physical mitigation measures when present on UCSC controlled property, regardless of vaccination status. Entry and presence in University Property or University Facilities without complying with the Requirements of this policy are unauthorized.

- All individuals must engage in physical distancing as required by state and local health guidelines.
- All individuals must adhere to current state and local public health guidance on the use of face coverings (including when using single student housing, family student housing, College Provost housing, and employee housing facilities.)
- All individuals must participate in the campus symptom check health screening process prior to entering UCSC facilities and physical spaces.
- All individuals must participate in any applicable campus symptomatic and asymptomatic testing programs in accordance with campus directives or state and local public health guidance.
- Individuals may not enter University properties if they have tested positive for COVID-19, have been exposed to someone who has tested positive for COVID-19
or are experiencing possible undiagnosed COVID-19 symptoms other than to enter quarantine or isolation housing as instructed by campus medical management staff. Eligibility to re-enter University Property or University Facilities is situational and requires clearance from the campus COVID-19 Public Health Case Manager.

- All individuals must comply with the UC SARS-CoV-2 Vaccination Program, as applicable.

- All individuals must follow all facility-specific guidance provided by the University when entering or present in University Facilities, in addition to the requirements of this policy. The facility-specific guidance controls if there is a conflict with this policy.

- All individuals must follow all guidance provided by the University regarding cleaning and disinfection of their University workspace and/or residential space, including shared-use areas and vehicles.

- All individuals must follow all University directions regarding the availability of space on campus and may not use space that has been designated as closed by the University.

- Individuals may not remove/rearrange furniture or equipment in any University space unless it has been approved by Physical Planning, Operations, and Development (PPDO) or the unit responsible for management of the space. Doing so may impact the capacity designated for the space.

Compliance

Violating this policy jeopardizes the public health and the health of members of the campus community. Any individual found to be in violation of this policy may be subject to disciplinary action in accordance with applicable collective bargaining agreement, or faculty, staff personnel, or Code of Student Conduct policies. Violators will be required to comply, or their consent to remain on campus will be withdrawn consistent with applicable state law. See Cal. Penal Code §§ 626.2, 626.4, and 626.6.

Individuals who witness violations of this policy may make a report to their supervisor or to the UCSC COVID-19 compliance program. All reports will be referred to the unit responsible for the University facility or activity for follow up. The responsible units may also consult with Staff Human Resources, Academic Personnel Office, or the Dean of Students Office to discuss appropriate actions.

IV. Getting Help
Risk and Safety Services provides training and assistance to campus units (including help with completing forms, carrying out procedures, or interpreting policy)

| If you need help with ... | Contact ...
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Determining if this policy applies to your space</td>
<td>Risk and Safety Services, <a href="mailto:oes@ucsc.edu">oes@ucsc.edu</a></td>
</tr>
<tr>
<td>Modifying your space to comply with this policy</td>
<td>Environmental Health and Safety Services, <a href="mailto:ehs@ucsc.edu">ehs@ucsc.edu</a>, or via work request, <a href="https://physicalplant.ucsc.edu/request-services/request-workorder.html">https://physicalplant.ucsc.edu/request-services/request-workorder.html</a>, 831-459-4444</td>
</tr>
<tr>
<td>Reporting a compliance concern</td>
<td><a href="https://physicalplant.ucsc.edu/request-services/request-workorder.html">Online COVID compliance reporting form</a></td>
</tr>
<tr>
<td>Reporting an imminent public health threat</td>
<td>UCSC Police Department, 911</td>
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V. Applicability and Authority

This Interim Public Health Policy applies to all campus affiliates and non-affiliates on University Property or University Facilities. The Vice Chancellor for Business and Administrative Services is the campus authority for this policy, with implementation authority delegated to the Associate Vice Chancellor for Risk and Safety Services, including the authority to approve exceptions.

Enforcement of the interim policy will be the responsibility of:

- Principal Officers
- Managers and Supervisors
- Staff Human Resources, Academic Personnel Office, Student Conduct and Community Standards
- Environmental Health and Safety
- University Police
- Procurement
All campus constituents, including, but not limited to, staff, faculty, emeriti, students and official volunteers, and non-affiliates, including, but not limited to, vendors, service providers, suppliers, visitors, visiting family members and guests, must adhere to these Requirements at all times.

This policy was reviewed and approved by Campus Provost/Executive Vice Chancellor, Lori Kletzer, on 08/13/2020 and extended on 01/25/2021 and 07/07/2021. The next review date is 01/07/2022.

VI. References for More Information

Federal Laws and Regulations
- [FEMA-4482-DR-CA](https://www.fema.gov/references)

State Laws and Regulations
- [Executive Order N-25-20 Executive Order N-33-20](https://www.courts.ca.gov/forms/docs/COVID-19/COVID-19-EO%20N-25-20%20executive%20order%20%28April%207%29.pdf)
- [Santa Cruz County Health Officer Orders](https://www.santacruzhealth.org/covid-19/)

UC Policies
- [Interim Policy: SARS-CoV-2 Vaccination Program](https://policy.ucsc.edu/policies/V2021/InterimPolicySARS-CoV-2VaccinationProgram.html)
- [Management of Health, Safety and the Environment](https://policy.ucsc.edu/policies/V2021/ManagementofHealthSafetyandtheEnvironment.html)
- [Regents Standing Order 100.6: Duties of the Chancellors](https://policy.ucsc.edu/policies/V2021/RegentsStandingOrder100.6-DutiesoftheChancellors.html)
- [UC Regents “Principles for Responsible Operation of University Locations in Light of the SARS-CoV-2 Pandemic”](https://policy.ucsc.edu/policies/V2021/PrinciplesforResponsibleOperationofUniversityLocationsinLightoftheSARS-CoV2Pandemic.html)

Guidelines/Resources
- [UCSC Student Handbook and University Policies](https://www.ucsc.edu/about/policies/)
- [UCSC COVID-19 Recovery Website](https://www.ucsc.edu/COVID19/)

VII. Revision History

July 07, 2021: Updated requirements to align with changing public health guidance. Added references to the UC SARS-CoV-2 Vaccination Program.

February 08, 2021: Added reference to new interim vaccination program.

August 15, 2020: This is a new interim policy.